

# Town of Lakeview

## CONDITIONAL USE PERMIT APPLICATION

\$100 Base filing fee plus postage and publication costs  
**Note: A preapplication conference is required.**

Applicant Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_, \_\_\_\_\_ -

city state zip code

Land Owner Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_, \_\_\_\_\_ -

city state zip code

### PROPERTY DESCRIPTION

Property Location: (address, intersection of cross streets, general area) \_\_\_\_\_

Legal Description: \_\_\_\_\_ Attached \_\_\_\_\_

Assessor's Map and Tax Lot Number: \_\_\_\_\_ Attached \_\_\_\_\_

Existing Zone: \_\_\_\_\_ Total Land Area: \_\_\_\_\_

Present Land Use: \_\_\_\_\_

Legal Lot of Record? \_\_\_\_\_ How? \_\_\_\_\_

### PROJECT DESCRIPTION

Request is for (please be specific): \_\_\_\_\_

Sq. Ft. of Building: \_\_\_\_\_ Sq. Ft. of Addition: \_\_\_\_\_ Number of Stories \_\_\_\_\_

Number of Parking Spaces Required: \_\_\_\_\_ Number of Parking Spaces Provided \_\_\_\_\_

### PROFESSIONAL SERVICES

Attorney \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_, \_\_\_\_\_ -

city state zip code

Other Agent \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_, \_\_\_\_\_ -

city state zip code

### OTHER REQUIRED INFORMATION

- |  |   |
|--|---|
| <input type="checkbox"/> Current deed w/legal description  | <input type="checkbox"/> Filing Fee   |
| <input type="checkbox"/> Assessor's Map  | <input type="checkbox"/> Signatures of Property Owners (as shown in Assessor's Records) |
| <input type="checkbox"/> Map or Site Plan drawn to legible scale   |   |
| <input type="checkbox"/> Impact Study  |   |
| <input type="checkbox"/> Burden of Proof Statement (see reverse for criteria)                                    |   |
| <input type="checkbox"/> List of Property Owners with Addresses within 100 feet (as shown in Assessor's Records) |   |

### SIGNATURES

Applicant \_\_\_\_\_ Date \_\_\_\_\_ Owner \_\_\_\_\_

Print Name \_\_\_\_\_ Print Name \_\_\_\_\_

Applicant \_\_\_\_\_ Date \_\_\_\_\_ Owner \_\_\_\_\_

Print Name \_\_\_\_\_ Print Name \_\_\_\_\_

### PLANNING DEPARTMENT USE ONLY

Fee Paid Received By \_\_\_\_\_ File Number \_\_\_\_\_ Sign \_\_\_\_\_

**NOTE: Incomplete applications will not be accepted. Please see criteria on back.**

## NOTICE TO APPLICANTS:

Please address the following criteria as completely as possible and submit with the application.

### CONDITIONAL USE PERMIT CRITERIA

The Town shall approve, approve with conditions, or deny an application for a conditional use or to enlarge or alter a conditional use based on findings of fact with respect to each of the following standards and criteria.

- A. The site size, dimensions, location, topography and access are adequate for the needs of the proposed use, considering the proposed building mass, parking, traffic, noise, vibration, exhaust/emissions, light, glare, erosion, odor, dust, visibility, safety, and aesthetic considerations.
- B. The negative impacts of the proposed use on adjacent properties and on the public can be mitigated through application of other Code standards, or other reasonable conditions of approval; and
- C. All required public facilities have adequate capacity to serve the proposal.
- D. The criteria for Site Design Review approval (Section 4.2.600) shall be met.

### SITE DESIGN REVIEW APPROVAL CRITERIA

- A. The application is complete, as determined in accordance with Chapter 4.1- Types of Applications and Section 4.2.500.
- B. The application complies with all of the applicable provisions of the underlying Land Use District (Chapter 2), including: building and yard setbacks, lot area and dimensions, density and floor area, lot coverage, building height, building orientation, architecture, and other special standards as may be required for certain land uses;
- C. The applicant shall be required to upgrade any existing development that does not comply with the applicable land use district standards, in conformance with Chapter 5.2, Non-Conforming Uses and Development;
- D. The application complies with all Design Standards contained in Chapter 3. All of the following standards shall be met:
  - 1. Chapter 3.1 - Access and Circulation;
  - 2. Chapter 3.2 - Landscaping, Significant Vegetation, Street Trees, Fences and Walls;
  - 3. Chapter 3.3 - Automobile and Bicycle Parking;
  - 4. Chapter 3.4 - Public Facilities and Franchise Utilities;
  - 5. Chapter 3.5 - Surface Water Management;
  - 6. Chapter 3.6 - Other Standards (Telecommunications Facilities, Solid Waste Storage, Environmental Performance, Signs), as applicable.