

FILING REQUIREMENTS AND CHECKLIST

The following information is required to be filed with the Town of Lakeview Planning Department. The following shall be submitted clearly drawn to scale, pursuant to Subdivision Ordinance NS - 1349. This form must be certified for completeness and submitted with filing fee and prints. Incomplete filings will not be accepted.

Filing Fee

10 Copies of Maps

II. GENERAL INFORMATION REQUIRED

- A. Names, addresses and phone numbers of the owner of record, authorized agents or representatives, engineer, or surveyor, and any assumed business names filed or to be filed with the Corporation Commission by the applicant.
- B. Date of preparation, true and magnetic North and South, scale, gross area of the proposed partition, and vicinity map.
- C. Location and tract designation sufficient to define its location and boundaries and a legal description of the tract boundaries in relation to existing plans and streets.
- D. Copy of deed with legal description under which the applicant claims ownership interest, or copy of a land sales contract which binds the applicant in the event of tentative approval.

III. INFORMATION CONCERNING EXISTING CONDITION

- A. Location, names and widths of existing improved and unimproved streets and roads, bike ways and access corridors in the proposed subdivision and within 200 feet of the proposed partition.
- B. Location of any existing features such as section lines, section corners, city and special district boundary lines, and survey monument.
- C. Location of existing structures, irrigation canals and ditches, pipelines, waterways, railroads, and any natural features such as rock outcroppings, marshes, wooded areas, and natural hazards.
- D. Location and direction of water courses, and the location of areas subject to flooding and highwater tables.
- E. Location, width, and use or purpose of any exiting easement or right-of-way within and adjacent to the proposed subdivision.
- F. Existing sewer lines, water mains, culverts, and other underground and overhead utilities within and adjacent to the proposed subdivision.
- G. Contour lines related to City datum and having minimum intervals of two feet.
- H. Zoning classification of lands within and adjacent to the proposed subdivision.
- I. Names and addresses of all property owners within 100 feet of subject property.
- J. The structures, trees, rock outcroppings, or other shade producing objects, if the object will cast shade from or onto the proposed subdivision.

IV. SIGNATURE OF LICENSED SURVEYOR OR ENGINEER

I, _____, certify that the above requirements have been met this _____ day of _____, 20__.